

REGISTRATION FORM

Membership and Registration Form

Please fill out completely, even if you think we have this information on file.

Name: _____

Street Address: _____

City/State/Zip: _____

Phone: _____ Email Address: _____

How did you hear about OLLI at Clemson? _____

Gender: Female Male Date of Birth (Month, Year): _____

Catalog Format: Email Catalog U.S. Mail Catalog

Email Communication: Yes No

Emergency Contact Name: _____ Emergency Contact Phone: _____

Please note: Each member of a couple must submit a separate form to ensure proper registration.

Annual Membership Fee

I am renewing my annual OLLI membership (\$35) for the 2018-2019 Member year. \$ _____

I am a NEW OLLI member and paying my first membership fee (\$35) \$ _____

Memberships purchased after March 1, 2018, are good through the 2018-2019 academic year. If you are unsure about your membership status, please call the OLLI office at 864-633-5242.

Course Name _____ Membership: \$ _____

Course Name _____ Tuition: \$ _____

Course Name _____ Tuition: \$ _____

Course Name _____ Tuition: \$ _____

Course Name _____ Tuition: \$ _____

Course Name _____ Tuition: \$ _____

Total Enclosed: \$ _____

Payment Information

Check enclosed (payable to OLLI at Clemson University)

Visa MasterCard Discover American Express

Card #: _____ Expiration Date: _____ Security Code: _____

Cardholder's Name: _____

REGISTRATION INFORMATION

4 Easy Ways to Register

- Online: www.olliatclemson.org, click the link “online registration” (credit card payment only)
- By Phone: 864-633-5242 (credit card payment only)
- By Mail: 100 Thomas Green Blvd. Clemson, SC 29631 (check or credit card payment)
- In Person at the Cheezem Education Center, Monday through Friday, 8:30 a.m. to 4:30 p.m. (cash, check or credit card payment)

Refund/Cancellation

To withdraw from an OLLI Course, notify the OLLI Office in writing two business days before the Course to receive a full refund. You may email your request to olli@clemson.edu or mail your request to the OLLI offices at the Charles K. Cheezem Education Center. Payments made by cash and check will be refunded as course credit in your OLLI account; payments made by credit card will be refunded to the credit card. No refunds are available for cancellations made less than two business days before the Course begins, but registration may be transferred to another current OLLI Member. OLLI Excursion cancellation and refund policies can be found on our website at www.olliatclemson.org, under the link for “Travel Programs.” All OLLI Members are encouraged to review these policies when registering for an Excursion. If an OLLI Course or Excursion is cancelled, you will receive a full refund. Payments made by cash and check will be refunded as course credit in your OLLI account; payments made by credit card will be refunded to the credit card.

Wait List

If the Course or Excursion you have requested has filled prior to receiving your registration, you will automatically be placed on a waiting list for the Course or Excursion. Should space become available, you will be contacted and given the opportunity to enroll. You will not be charged for the Course or Excursion until you are enrolled.

Liability Waivers

OLLI members who are enrolled in higher risk Courses and Excursions may be required to sign a Waiver and Release of Liability Form before participating in the Courses. If you register online, you will be given directions for completing these forms.

Accessibility

OLLI at Clemson University is committed to an inclusive and accessible environment for all OLLI Members, and as a Clemson University Institute, follows the spirit of Student Accessibility Services, which can be found at www.clemson.edu/academics/studentaccess. If you have questions about accessibility for a Course or Excursion, please contact the OLLI office at olli@clemson.edu or 864-633-5242; all correspondence will be confidential.

Graduate Research

On occasion, Clemson University faculty and students are interested in working with OLLI Members on research projects specific to engaged aging. Opportunities to participate in such studies will be announced to the OLLI membership via the weekly e-newsletter, and your personal involvement is entirely at your discretion. We do not share your contact information with any group or individual. For questions, please contact Julie Vidotto at 864-633-5244 or jvidott@clemson.edu.

Membership Fees

A nonrefundable \$35.00 annual membership is required to participate in OLLI Courses and activities. The OLLI Member Year begins July 1 and ends June 30 of each year.

Inclement Weather

OLLI follows the Clemson University inclement weather policy. When Clemson University is closed due to inclement weather, all OLLI activities are cancelled or postponed to a later date.

Charles K. Cheezem Education Center

OLLI offices are normally staffed 8:30 a.m. to 4:30 p.m. Monday through Friday. As a Clemson University facility, the Center is smoke-free and follows campus facility policies.